Three Rivers Market Board Meeting - Thursday, November 13, 2025 - St. James Episcopal Church

#	START TIME	DURATION	DESCRIPTION	MOTION and/or OUTCOME	LEADER
1	6:30 PM	0:01	Call to order. The Chair will call to order the meeting, noting the date and time. The Vice Chair will read Action Items.		Chair: Caitlin Seidler & Vice Chair: Kimberly Lomonaco
2	6:31 PM	0:02	Meeting Preparation - 1 minute of silence.		Vice Chair: Kimberly Lomonaco
3	6:33 PM	0:01	Roll Call with statement of preparation.	Ensure everyone is present and able to participate.	Treasurer: Brian W. Williams
4	6:34 PM	0:09	Member Forum	Opportunity for members to share ideas about governance.	Vice-Chair: Kimberly Lomonaco
5	6:43 PM	0:01	Agenda Review/Revision. Chair will summarize outcomes for the meeting, and remind the Board to keep the Ends in mind throughout.	To approve the agenda.	Chair: Caitlin Seidler
6	6:44 PM	0:01	Consent Agenda	To approve the October 2025 Board Meeting Minutes; revision to Policy D5, Committee Principles; Report submitted for policy C4, General Manager Evaluation of Performance; Policy Monitoring Report for #D6, Governance Process - Annual Agenda Planning.	Chair: Caitlin Seidler
POLICY MONITORING & GENERAL MANAGER REPORT					
7	6:45 PM	0:05	General Manager Report	To hear updates from the general manager.	General Manager: Fadi Aboush
8	6:50 PM	0:20	Staff Involvement in Governance Proposal	To discuss recent developments in the staff involvement in governance proposal.	Director: Fred Stephens
STUDY & ENGAGEMENT					
9	7:10 PM	0:05	Executive Committee and Committee Chair Appointments	To vote to appoint a Secretary and Chairs of the Owner Engagement and Board Perpetuation Committees for the remainder of 2025.	Chair: Caitlin Seidler
	7:15 PM	0:10	BREAK		
10	7:25 PM	0:10	Procedures Manual	To discuss and vote on approval of the Board Procedures Manual.	Chair: Caitlin Seidler

11	7:35 PM	0:20	Annual Meeting Planning	To plan the presentation for the annual meeting.	Vice Chair: Kimberly Lomonaco
12	7:55 PM	0:03	Board News Assignments	To assign Board News for this month.	Owner Engagement Committee Chair: Debbie Sharp
13	7:58 PM	0:02	Action Item Review	To confirm items completed/Add items generated during meeting.	Vice Chair: Kimberly Lomonaco
14	8:00 PM	0:30	Executive Session	To discuss a plan for future mediation sessions.	Vice Chair: Kimberly Lomonaco
15	8:30 PM	0:01	Adjourn	To adjourn.	Chair: Caitlin Seidler
SUGGESTIONS FOR MEETING PREPARATION					
Review agenda. Ask any questions about Agenda Items on the i.o. group BEFORE meeting. Read Action Items. Read draft of Minutes, note errors and omissions.					