

# THREE RIVERS MARKET

## BOARD OF DIRECTORS MEETING

May 9, 2024

6:30 PM – 8:37 PM

St. James Episcopal Church, Knoxville, TN 37917

### MINUTES

#### Board Members in Attendance

Caitlin Seidler, Chair  
Kimberly Lomonaco, Vice-Chair  
Adam Deen, Secretary/Treasurer  
Adam Hughes  
Kathryn Tilson

#### Board Members Absent

Alhen Drillich  
Jackie Kittrell  
Drew Rutherford

#### Additional Attendees

Fadi Aboush, General Manager  
George Butler  
Kristen Faerber  
Morgan Wilson  
Kristen Yartz, Cooperative Relations Administrator

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### PRELIMINARIES

Call to Order: 6:30 PM

Action Items reviewed

Meeting Preparation – 1 minute of silence

Roll Call with statement of preparation

### MEMBER FORUM

Kristen Faerber

### AGENDA REVIEW/REVISION

Correction to posted Consent Agenda: B6 should be Communication to the Board

*Motion to approve amended Agenda: Kimberly Lomonaco, seconded: Kathryn Tilson; motion carried unanimously.*

## **CONSENT AGENDA**

To approve the April 2024 Board Meeting Minutes; Policy Monitoring Report for Executive Limitations, B – Global Executive Constraint; Executive Limitations, Executive Limitations, B6 – Communication to the Board; Board-General Manager Linkage, C5 – General Manager Treatment

*Motion to approve Consent Agenda: Kimberly Lomonaco, seconded: Adam Hughes; motion carried unanimously.*

## **GENERAL MANAGER REPORT**

### April 2024 Ownership Growth

- New Members – 75
- New Members Paid in Equity - \$2,325
- Total Patron Membership Interest Purchases - 217
- Total Member Paid in Equity - \$5,425

### April 2024 Sales Highlights

- Total Net Sales - \$826,302
- Average Basket Sale - \$33.79
- Average Basket Size – 6.4 Items
- Customer Count – 23,572
- Close to less than 500 customers coming into the store a week
- Sales Growth comparison to April 2023

### Nourishing Change and Donations

- Nourishing Change – Botanical Gardens and Arboretum
- Donations
  - Easter Egg Hunt Giveaways
  - Museum of Appalachia
  - Knox Pride
  - MOCD's Mindfulness Retreat Spring Retreat for Peace
  - St. James
  - Dragonfly Arts Studio

### Operational Updates

- Departmental Updates

- Old City Garden Project
- KnoxFill Dispenser
- Labor-Management Committee Training and Union Collaboration
- Jon Steinman’s Workshop Summary and Follow-up
- Employee Survey Preliminary Discussion

**STUDY AND ENGAGEMENT**

Staff Education, Development and Feedback

Governance Budget for Fiscal Year 2024/2025 considered. Vote will be at June Board meeting.

Summer Picnic Planning – Save the Date: July 20.

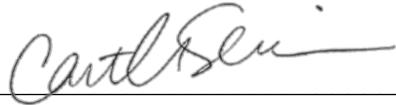
ORIENTATION: Our Co-op Ownership System

**BOARD NEWS ASSIGNMENTS**

**ACTION ITEM REVIEW**

**ADJOURN**

*Motion to adjourn: Adam Hughes, seconded: Kimberly Lomonaco; motion carried unanimously.*

Certified:  \_\_\_\_\_

Caitlin Seidler, Chair

June 13, 2024