

# THREE RIVERS MARKET

## BOARD OF DIRECTORS MEETING

February 8, 2024

6:31 PM – 8:30 PM

St. James Episcopal Church, Knoxville, Tennessee

### MINUTES

#### Board Members in Attendance

Caitlin Seidler, Chair  
Kimberly Lomonaco, Vice-Chair  
Adam Deen, Secretary/Treasurer  
Alhen Drillich  
Adam Hughes  
Jackie Kittrell  
Drew Rutherford  
Kathryn Tilson

#### Board Members Absent

#### Additional Attendees

Fadi Aboush, General Manager  
Cecilia Albert-Black  
Rebecca Blalock  
Jonathan Blevins  
John Bohnenstiel  
George Butler  
Mary Duggan  
Kristen Faerber  
Angeline Fitzpatrick  
Paige Flanagan  
Lisa Huff  
Amberly Kelley-Dotson  
Rebecca Kelley-Dotson  
Janet Neely  
Lucas Neubert  
Ivonne Poupard  
Morgan Wilson  
Kristen Yartz, Cooperative Relations Administrator

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## **PRELIMINARIES**

Call to Order: 6:30 PM

Action Items reviewed.

Meeting Preparation: 1 minute of silence.

Roll Call with statement of preparation.

## **MEMBER FORUM**

Kristen Faerber

Lisa Huff

John Bohnenstiel

## **AGENDA REVIEW/REVISION**

*Motion to approve Agenda: Kimberly Lomonaco, seconded: Ahlen Drillich; motion carried unanimously.*

## **CONSENT AGENDA**

January 2024 Board Meeting Minutes; 2023 Annual Meeting Minutes; Policy Monitoring Report for Executive Limitations, B12 – Smoke Free Policy; Governance Process, D3 – Board Officers’ Roles, Charters for 2024 Committees (Audit, Board Perpetuation, Building, Member Linkage, Staff Involvement in Governance).

*Motion to approve Consent Agenda with universal changes to all Committee Charters as discussed by email: Kathryn Tilson, seconded: Jackie Kittrell; motion carried unanimously.*

## **GENERAL MANAGER REPORT**

- Growth of Ownership – January
- January Sales
- Membership and Employee Discounts
- Sales Growth Report for January 2024 compared to January 2023
- Nourishing Change Donations for January
  - Nourishing Change – Peace of Mind at Home - \$5,815
  - Donation – Waynestock, 4 gift cards - \$100
- Operational Updates
- Staffing

- Stock/Supply Chain issues
- General Repairs and Maintenance

## **STUDY & ENGAGEMENT**

### **ENDS REPORT**

Presentation and Review of A: Global Ends Report for FY 22-23

*Motion to approve A: Global Ends Report for FY 22-23 as submitted: Drew Rutherford, seconded: Kathryn Tilson. Motion carried unanimously.*

### **COOPERATIVE BOARD LEADERSHIP 101: DEBRIEF**

General agreement to move this discussion to email.

### **ORIENTATION: COOPERATIVE HISTORY, PRINCIPLES, VALUES: THREE RIVERS MARKET**

Presentation on the history of our co-op.

### **ORIENTATION: OUR CO-OP: FINANCIAL CONDITION AND BUSINESS PLAN**

General agreement to provide the orientation of the co-op's financial condition monitoring process to email.

## **BOARD NEWS ASSIGNMENTS**

## **ACTION ITEM REVIEW**

## **ADJOURN**

*Motion to adjourn: Drew Rutherford, seconded: Alhen Drillich; motion carried unanimously.*

Certified: \_\_\_\_\_



Adam Deen, Secretary/Treasurer

March 14, 2024