

Characteristics of Effective Board Members: Self-Reflection

As you consider whether to run for the Board, it can be helpful to reflect on how your interests, experiences, and motivations align with the characteristics of effective Board members. You will not be asked to write about or share your responses to this section; these questions are designed only to help you determine if serving on the Board would be a good fit for you:

- Are you a passionate and enthusiastic member/shopper at Three Rivers Market?
- Are you interested in learning about and supporting the cooperative values and principles?
- Are you comfortable with thinking about big-picture planning, and developing systems and visions for the Three Rivers Market's future?
- How comfortable are you with participating actively in discussions?
- How comfortable are you with working in a team environment that makes decisions by consensus and speaks with one voice thereafter?
- How comfortable are you with delegating areas of decision-making to others and holding them accountable for results?
- Are you willing to set aside any personal interests to honor the needs and the diversity of member perspectives?
- Are you prepared to take on the legal responsibilities of a Board member, *i.e.*, the duty of care, the duty of loyalty, and the duty of diligence?

PROSPECTIVE CANDIDATE PREPARATION

Prospective candidates are required to learn about serving on the Board before submitting an application.

Attend a Board Meeting in July, August, and/or September. If you plan to attend, please contact the Board at board@threeriversmarket.coop

Each Board Meeting will have time scheduled for questions from potential candidates.

IMPORTANT DATES FOR PROSPECTIVE CANDIDATES

Board Meeting

St. James Episcopal Church, 1101 N Broadway

- Thursday, July 11, 6:30 – 8:30 PM
- Thursday, August 8, 6:30 – 8:30 PM
- Thursday, September 12, 6:30 – 8:30 PM

Application Deadline

Tuesday, October 1, 9:00 PM

Email application to: election2019@threeriversmarket.coop

Voting

Tuesday, November 5 – Saturday, December 7

Annual Meeting

Saturday, December 7, 10 AM. This will be a breakfast meeting. Location to be determined.

Application materials are also available at www.threeriversmarket.coop/co-op-membership/governance/board-of-directors-election/



THREE RIVERS
MARKET
the  op

RUN FOR
THE BOARD

CALL FOR CANDIDATES

Three Rivers Market seeks qualified candidates to run in the 2019 Board of Directors Election. Three (3) seats are open. Each seat has a three (3) year term. Applications are due by Tuesday, October 1, 2019.

BECOMING A CANDIDATE IS A 3-STEP PROCESS:

STEP 1

READ THROUGH AND BE CLEAR ABOUT THE APPLICATION PROCESS

STEP 2

COMPLETE THE REQUIRED ACTIVITIES (SEE DETAILS INSIDE)

STEP 3

COMPLETE AN APPLICATION (SEE INSERT)



BOARD OF DIRECTORS ELECTION 2019

CANDIDATE APPLICATION PACKET

Thank you for your interest in candidacy for Three Rivers Market's Board of Directors. If you choose to seek a position on the Board, you will have the opportunity to experience both personal and professional rewards in leading a unique, progressive cooperative using an innovative governance system.

CHOOSING TO BECOME A CANDIDATE INVOLVES THREE STEPS:

STEP 1: Read through and be clear about this entire application packet.

If you have questions about anything included in this application packet, or if you need further information, please contact the Election Committee at election2019@threeriversmarket.coop.

STEP 2: Attend a Board Meeting in July, August, and/or September.

If you plan to attend, please contact the Board at board@threeriversmarket.coop. Each Board Meeting will have time scheduled for questions from potential candidates.

STEP 3: Complete and submit by email the enclosed application form. Applications are due by Tuesday, October 1, 2019 at 9 pm.

BOARD MEMBER QUALITIES, COMMITMENT, AND REWARDS

Three Rivers Market is seeking Board Candidates who are dedicated to the cooperative and its mission and who understand and will contribute to the task of governance. Desirable qualities include:

- **Visionary, conceptual thinker** – able to envision an alternative future and to put small considerations into a perspective guided by a larger view.
- **Connected to the ownership** – familiar with how owners use the co-op, able to translate owners' needs into organizational goals, and to communicate progress to owners.
- **Ability to work as a group** – to speak with one voice and to take responsibility for the performance of the Board as a whole.
- **Accept authority and use it responsibly** – accept the importance of the position and be willing to take a stand even if it's unpopular. Encourage management leadership and judge performance using clear criteria.

Governing an organization effectively is a serious commitment. Directors are expected to prepare for and actively participate in monthly Board Meetings, full-day cooperative board leadership training in North Carolina, and 2 full-day retreats closer to home. While this may seem daunting, the Board is a team, sharing responsibilities to make Board work a manageable part of a Director's life. The monthly time commitment ranges from 3 to 5 hours.

The Board term is 3 years. Directors may not be elected to more than two consecutive terms. In return, Directors:

- Receive training in governance and cooperatives.
- Build skills in group-dynamics and group process.
- Enjoy dinner from Three Rivers Market at each Board Meeting and receive a minimum \$50/month stipend. Officers receive a higher stipend. All expenses of training and retreats, including travel, food, and lodging, are covered.
- Have the opportunity to ensure the success of their community-owned cooperative in a highly-competitive market
- Create and nourish a healthier environment, healthier people, and a healthier community!

BOARD STRUCTURE AND RESPONSIBILITIES

Three Rivers Market is governed by a nine (9) member Board of Directors, all of whom are directly elected by the owners or appointed by the Board to fill vacated positions.

The Board is directly accountable to the owners for the activities and accomplishments of the co-op. Specifically, it is responsible for:

- Interacting with the owners – to understand their values and vision for the store
- Developing, monitoring, and revising a body of policies that guide the co-op to achieve outcomes that are consistent with the owners' values and vision
- Ensuring, through consistent monitoring mechanisms, that management achieves the goals set by the Board
- Ensuring that the Board operates according to its established processes

The Board fulfills its responsibilities through a system of governance called policy governance. See www.policygovernance.com for more information about Policy Governance.

ELIGIBILITY

All candidates must be members in good standing for at least one year and free of inherent personal, business, or professional conflicts of interest. Former employees of Three Rivers Market are eligible to be elected or appointed as Directors after two years from their last date of employment.